

## SECTION 001116 - INVITATION TO BID

### PART 1 - Invitation to Bid

#### 1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Meade Activity Center, SCB # 1226.
  - 1. Project Location: 493 Lawrence Street, Brandenburg, KY 40108.
- C. Owner: Meade Activity Center Board of Directors.
  - 1. Owner's Representative: John Beavin, Chairman of Board of Directors.
- D. Architect: Kenny Stanfield, Sherman Carter Barnhart, PSC.Sherman Carter Barnhart, PSC, Jennifer Cash, Project Manager.
- E. Project Description: Project consists of A two story pre-engineered metal building frame with face brick and metal wall panels over steel girts and batt insulation on the metal building frame. The roof consists of metal roof panels over metal purlins, batt insulation and metal liner panel. Interior walls are metal studs and gyp board, including around the elevator shaft..
- F. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).

#### 1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: November 6, 2014.
  - 2. Bid Time: 2:00 p.m., local time.
  - 3. Location: Meade Activity Center, 493 Lawrence St., Brandenburg, KY 40108 (P: 270-422-2227).
- B. Bids will be thereafter opened in the presence of the bidders and read aloud.

#### 1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

#### 1.4 PREBID CONFERENCE

- A. A prebid conference for all bidders will be held at the Meade Activity Center on October 21, 2014 at 10:00 a.m., local time. Prospective bidders are requested to attend.

#### 1.5 DOCUMENTS

- A. Availability of Documents: Complete sets of procurement documents may be obtained.
  - 1. To obtain printed plans and specifications, a non-refundable fee of \$250.00 is required per each printed set requested and furnished. An additional charge for shipping and handling per set will be assessed for all sets shipped and mailed. Payment for shipping and handling will need to be made on a separate check from the fee check for plans and specifications. Bidders shall contact Printing Company for shipping and handling fees. Checks for Shipping and Handling shall be made payable to the Printing Company.
  - 2. No partial sets will be distributed, make plan and specification fee checks payable to Lynn Imaging, 328 Old Vine Street, Lexington, KY 40507, 859.255.1021, [www.lynnimaging.com](http://www.lynnimaging.com).
  - 3. To obtain electronic (pdf files) of plans and specifications, a CD fee check in the amount of \$100 is required per each Compact Disc and is non-refundable. An additional charge will be assessed for all Compact Discs shipped and mailed. Payment for shipping and handling will need to be made on a separate check from the CD Fee. Bidders shall contact Printing Company for shipping and handling fees. Checks for Shipping and Handling shall be made payable to the Printing Company. Compact Disc shall contain 1 copy of the plans and specifications. Fees are applicable to each Compact Disc requested. Prior to release of Electronic files, ALL Contractors and Subcontractors are required to obtain from the Printing Company the Sherman Carter Barnhart Release Form. Signed Release Forms must accompany the CD Fee check. A Principal or Owner of the Company requesting electronic files must sign the release form. No Electronic files will be provided without receipt of Check and Signed Release Form.
  - 4. Make compact disc fee checks payable to Lynn Imaging.
  - 5. NOTE: All addenda shall be issued via email, facsimile, or mail. CD's will not contain any issued addenda.

#### 1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.

#### 1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be prequalified by Owner.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF SECTION 001116